

**Dallas Public Fraud Prevention Services**  
**Anonymous Hotline Reporting**

POB 455  
Addison, TX 75001-0455

[www.dpfps.org](http://www.dpfps.org)

May 18, 2004

Mr. Teodoro J. Benavides  
Dallas City Manager  
1500 Marilla Street, Room 4EN  
Dallas, Texas 75201-6390

**RE: Texas Public Information Act - Open Records Request**  
**Dallas Police & Fire Pension System**  
**ID # 0301-060**

Dear Mr. Benavides:

On March 9, 2000, Dallas City Councilmember Donald Hill was "at his request" appointed to the Investment Advisory Committee for the Dallas Police & Fire Pension System ([Exhibit "A"](#)). Please provide the name and date-of-appointment for all other Dallas City Councilmember trustees (if any) that have served on the Dallas Police and Fire Pension System's Investment Advisory Committee prior to Councilmember Donald Hill's requested appointment of March 9, 2000.

Please note that this request is made pursuant to the Texas Public Information Act, Chapter 552, of the Texas Government Code. Also, please note that we are requesting that your office compile information responsive to this Open Records Request, and that a written itemized statement of estimated charges be provided in advance of work being started should the estimated charge exceed \$10.

Finally, should documents responsive to this request not be available, please note that there is considerable knowledge within the Pension System to include its Chairman who, according to the Pension System's website, has served the Board of Trustees continuously since 1983 ([Exhibit "B"](#)).

Please advise should you have comments or require additional information. Thank you.

Respectfully,

Columbus A. Alexander, III, CPA  
Certified Fraud Examiner  
[www.dpfps.org](http://www.dpfps.org)

cc: Mayor Laura Miller  
Dallas City Council Members  
Shirley A. Acy, City Secretary

**2. Appointments to the Administrative Advisory Committee and the Investment Advisory Committee**

Mr. Brown, Chairman, explained the function and operation of the Administrative Advisory Committee and Investment Advisory Committee to the new Council Trustees. At his request, Donald Hill was appointed by Mr. Brown to the Investment Advisory Committee

No motion was made.

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**3. Discussion of Board meeting calendar**

The Board discussed the possibility of changing the regular monthly Board meetings from the second Thursday of the month to the third Thursday in order to allow greater participation by the Council Trustees.

After discussion, a motion was made by Mr. Walker to leave the April and May meeting schedule as previously approved by the Board; then, at the April quarterly investment meeting, discuss the schedule again. The motion was seconded by Mr. Shaw and unanimously approved by the Board.

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**4. Educational session for new trustees**

- a. Fiduciary responsibilities
- b. Role of trustees

Mr. Davenport, Assistant City Attorney, and Mr. Lawson, the System's outside legal counsel, gave an educational briefing for the new Council Trustees. They discussed the topics of fiduciary responsibilities, ethics, potential conflicts of interest, state open meeting laws and state open records laws.

No motion was made.

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The meeting recessed at 9:56 a.m.

The meeting reconvened at 10:09 a.m.

\* \* \* \* \*

## Gerald Brown Biography

Mr. Brown has served continuously on the Board of Trustees since 1983. He currently serves as Chairman of the Board of Trustees and is a member of the Administrative Advisory Committee. He has served the citizens of Dallas, Texas since 1975 as a firefighter, currently holding the rank of Lieutenant.

Lt. Brown is an active member of the Texas Association of Public Employee Retirement Systems (TEXPERS), the National Conference on Public Employee Retirement Systems (NCPERS), and has served as an Advisory Board member of the Real Estate Investments for Pension Funds. He has been a speaker at numerous pension seminars and conferences. He attended the University of Texas at Arlington.