

Richard L. Tettamant,
Administrator

Brian F. Blake,
Assistant Administrator

Donald C. Rohan,
Assistant Administrator



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CERTIFIED MAIL
7000 1530 0005 5023 8900

August 24, 2004

Dallas Public Fraud Prevention Services
P. O. Box 455
Addison, Texas 75001-0455

RE: Open Records Request ID# 0301-064

On August 23, 2004 we received the letter you dated August 9, 2004 and addressed to Mary K. Suhm, Dallas City Manager. It is clearly permissible for you to address any questions concerning our records to the City Manager. If your goal, though, is to acquire information with the least possible delay, your questions will be answered much more expeditiously if you send them directly to us.

We are gathering the information you requested concerning PFP Search Plaza, Inc. and expect to have it within a week. In accordance with your request, we will send you a statement of the costs, should they exceed ten dollars. Otherwise, we will send the materials to you with a statement of any charges.

Sincerely,

Richard L. Tettamant
Administrator

c: Mayor Laura Miller
Dallas City Councilmembers
Mary Suhm, City Manager
Shirley Acy, City Secretary
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