



14135 Midway Road, Suite 250 Addison, TX 75001 Tel 972-490-0808 Fax 972-490-9545

Gary B. Lawson
glawson@cfmlc.com

November 21, 2002

Mr. Columbus Alexander III
1445 Webb Chapel
1445 Webb's Chapel
Dallas, Texas 75234

VIA FACSIMILE (972) 931-0176
& E-MAIL: Alexander@cfopros.com

Re: Open Records Request

Dear Mr. Alexander:

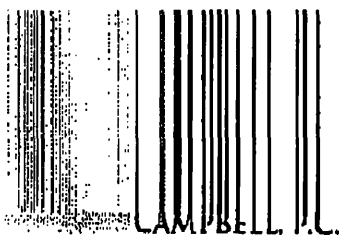
In response to your facsimile dated November 18, 2002, regarding missing board minutes, our client located the requested minutes and they will be available for your review on Friday, November 22, 2002. We would request your review commence at 9:00 a.m. so that if at all possible you will be able to complete your review by 5:00 - 5:30 p.m. We understand that you were unable to fully review of all the documents that were produced, however, we are optimistic that this should be ample time to complete your review.

Please call and let us know if you will be at our office at 9:00 a.m. tomorrow. If I am unavailable, please ask to speak to my secretary, LeNora Weigand and she can assist you.

Sincerely,


Gary B. Lawson

GBL:law



ATTORNEYS AT LAW

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Gary B. Lawson
glawson@ifmnc.com

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Date: November 21, 2002 Time: 12:09 PM

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