

Richard L. Tettamant,
Administrator

Brian F. Blake,
Assistant Administrator

Donald C. Rohan,
Assistant Administrator



D A L L A S
POLICE & FIRE
PENSION SYSTEM



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VIA FACSIMILE and US MAIL
972.931.0176

October 8, 2003

Fraud Investigations
Dallas Public Fraud Prevention Services
POB 455
Addison, TX 75001-0455

RE: Open Records Request dated September 23, 2003
0301-050

To Whom It May Concern:

On or about September 22, 2003, you forwarded the attached open records request to Mr. Teodoro J. Benavides, Dallas City Manager, requesting information regarding "the Dallas Police and Fire Pension System, its employees, and its Board of Trustees (collectively, the "Pension System"). The City of Dallas forwarded your request to the System.

The System received the request from the City on September 29, 2003. If your organization makes any future requests for open records information, we will be able to respond in a more timely manner if requests are made directly to the Pension System. Sending requests through the City Manager delays our response by several days.

We also note that the requests received to date from your organization have not been signed. We ask that requests be signed by an authorized representative to assure that we are responding to something that was intended by the entity.

The System has no documents on hand responsive to your request. We will retrieve records that may have documents responsive to this request, to the extent such documents exist, from an off-site location. We expect to complete review of the records and respond within two weeks.

Sincerely

A handwritten signature in black ink, appearing to read 'Donald C. Rohan'.

Don Rohan
Assistant Administrator-Operations

cc: Mr. Teodoro J. Benavides
Ms. Kimberly Tolbert
Mr. Gary Lawson

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