

AGENDA



Date: November 2, 2007

A meeting of the Dallas Police and Fire Pension System Administrative Advisory Committee will be held at **8:30 a.m. on Thursday, November 8, 2007 in the First Floor Conference Room at 2301 North Akard Street, Dallas, Texas.** Items of the following agenda will be presented to the Committee:

I. CONSENT AGENDA

Approval of Minutes

Regular meeting of August 9, 2007

II. DISCUSSION OF ITEMS FOR INDIVIDUAL CONSIDERATION

A. Performance review of the Administrator

B. Possible revisions to the following Board policies:

- a.** Board of Trustees and Employees Statement of Ethics
- b.** Contractor's Statement of Ethics
- c.** Committee Policy and Procedure

The term "possible action" in the wording of any Agenda item contained herein serves as notice that the Board may, in its discretion, dispose of any item by any action in the following non-exclusive list: approval, disapproval, deferral, table, take no action, and receive and file.

At any point during the consideration of the above items, the Board may go into Closed Executive Session as per Texas Government Code, Section 551.071 for consultation with attorneys, Section 551.072 for real estate matters, Section 551.074 for personnel matters, and Section 551.078 for review of medical records. An expression of preference or a preliminary vote may be taken by the Board on any briefing item or item discussed in executive session.

At the discretion of the Board, items on this agenda may be considered at times other than those indicated above.

Dallas Police and Fire Pension System
Thursday, November 8, 2007
8:30 a.m.
First Floor Conference Room
2301 North Akard Street
Dallas, Texas

Administrative Advisory Committee meeting, George Tomasovic, Chairman, presiding:

ROLL CALL

Board Members

Present: Gerald Brown, Gary W. Edge, John M. Mays, Rector C. McCollum, Steven G. Shaw, George Tomasovic, Steven H. Umlor, and Richard H. Wachsman

Absent: None

Staff

Richard Tettamant, Brian Blake, Don Rohan, Everard Davenport, Mike Taylor, Pat McGennis, John Holt, Jerry Chandler, Matt Siekielski, Talal Ellass, and Linda Rickley

Others

Gary Lawson

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The meeting was called to order and recessed at 8:30 a.m.

The meeting was reconvened at 3:59 p.m.

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I. CONSENT AGENDA

Approval of Minutes

Regular meeting of August 9, 2007

After discussion, Mr. Brown made a motion to approve the minutes of the regular meeting of August 9, 2007, subject to the final approval of the Administrator. Mr. Edge seconded the motion, which was unanimously approved by the Committee.

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Administrative Advisory Committee
Thursday, November 8, 2007

II. DISCUSSION OF ITEMS FOR INDIVIDUAL CONSIDERATION

A. Performance review of the Administrator

The Administrator explained that in accordance with the Board Committee Policy and Procedure, the Administrative Advisory Committee meets periodically with the Administrator to review and provide recommendations to the Administrator concerning yearly objectives, goals, and performance. The committee makes a recommendation to the Board regarding the Administrator's performance at the close of the year. The Administrator provided a list of System accomplishments for 2007.

The Committee went into closed executive session – personnel at 4:00 p.m.

The meeting was reopened at 4:20 p.m.

No motion was made in open session.

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B. Possible revisions to the following Board policies:

- a. Board of Trustees and Employees Statement of Ethics
- b. Contractor's Statement of Ethics
- c. Committee Policy and Procedure

Mr. Tettamant stated that the System's legal advisors presented proposed changes to the Board of Trustees and Employees Statement of Ethics and Contractor's Statement of Ethics at the Board Workshop. The policies are being amended to incorporate amendments to Section 176 of the Local Government Code regarding disclosure. The Board of Trustees and Employees Statement of Ethics was last revised on October 16, 2003, and the Contractor's Statement of Ethics was last revised on September 22, 1999.

The Committee Policy and Procedure was last amended on August 11, 2005. The revised policy proposes that the name of the Administrative Committee be changed to Administrative and Audit Committee to reflect the audit responsibilities of the committee.

After discussion, Mr. Brown made a motion to recommend to the Board the approval of the proposed revisions to the three policies named above. Mr. Edge seconded the motion, which was unanimously approved by the Committee.

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Administrative Advisory Committee
Thursday, November 8, 2007

The Administrator stated that there was no further business to come before the Committee. On a motion by Mr. Wachsman and a second by Mr. Umlor, the meeting was adjourned at 4:31 p.m.

[Signature]

George Tomasovic
Chairman

ATTEST:

[Signature]

Richard L. Tettamant
Secretary